

Stage Four: Intensive Support for Persistent Absentees

Thresholds/triggers	Actions to be taken	Thresholds/t Monitoring procedures
<p>Initiate support at this level if any of the following criteria are met:</p> <ul style="list-style-type: none"> • Attendance below 90% <p><i>Discretionary will be used for children with complex cases.</i></p> <ul style="list-style-type: none"> • Continued late arrivals despite support offered at previous tiers • Continued unexplained or unauthorised absences despite support offered at previous tiers 	<p>Communicating expectations:</p> <ul style="list-style-type: none"> - Pupils will continue to receive the universal support offered to all pupils at Stage One and beyond <p>Direct contact with families/carers:</p> <ul style="list-style-type: none"> - Third warning letter issued. If not done at Stage 3, families/carers will now be informed that no further absences will be authorised without evidence. <p>Support:</p> <ul style="list-style-type: none"> - Individual attendance plan reviewed - During the attendance plan review, those involved will identify whether any additional support could be offered by the school or partner agencies. Local Authority would be invited to attend this meeting. If appropriate, a SAP meeting will also be arranged. 	<ul style="list-style-type: none"> - Attendance tracked through MIS - Molly Eedle and Samantha Hobson to do weekly checks on the pupil's data - First day phone call for absence - Home Visits required. <p>Class teachers to monitor pupil more closely</p> <p>School to liaise with the local authority regularly to support any measures that are being taken</p>

