

Stage Three: Enhanced Targeted Support

Thresholds/triggers	Actions to be taken	Thresholds/t Monitoring procedures
<p>Initiate support at this level if any of the following criteria are met:</p> <ul style="list-style-type: none"> • 90% - 93% attendance <p><i>This is discretionary based on the number of days absent due to illness, concerning patterns of attendance and attendance history.</i></p> <ul style="list-style-type: none"> • Five or more late arrivals over a half term period • Subsequent unexplained or unauthorised absences 	<p>Communicating expectations:</p> <ul style="list-style-type: none"> - Pupils will continue to receive the universal support offered to all pupils at Stage One and beyond <p>Direct contact with families/carers:</p> <ul style="list-style-type: none"> - Second warning letter issued. If appropriate, families/carers will be informed that no further absences will be authorised without evidence. - Families/carers requested to attend a meeting in school to discuss attendance. At this meeting, targets and a review date will be set. If families/carers fail to attend this meeting and do not rearrange, they will be sent a further letter, which sets targets and a review date. n <p>Support:</p> <ul style="list-style-type: none"> - <u>Individual attendance plan</u> and individual attendance audit initiated - support will be offered in line with this plan - Consider whether any additional partners could be engaged - make referrals as needed - Advice sought by the school from the Local Authority Inclusion and Attendance Officer. 	<ul style="list-style-type: none"> - Attendance tracked through MIS - Molly Eedle and Samantha Hobson to do weekly checks on the pupil's data - First day phone call for absence - Home Visits required. <p>Class teachers to monitor pupil more closely</p>

