



Stage Two: Initial Target Support

Thresholds/triggers	Actions to be taken	Thresholds/t Monitoring procedures
<p>Initiate support at this level if any of the following criteria are met:</p> <ul style="list-style-type: none"> • 93% - 96% attendance <p><i>This is discretionary based on the number of days absent due to illness, concerning patterns of attendance and attendance history.</i></p> <ul style="list-style-type: none"> • Three or more late arrivals over a half-term period • An unexplained or unauthorised absence 	<p>Communicating expectations:</p> <ul style="list-style-type: none"> • Pupils will continue to receive the universal support offered to all pupils at Stage One <p>Direct contact with families/carers:</p> <ul style="list-style-type: none"> • An appropriate member of staff will have an informal discussion with the pupil to explore whether they have any concerns or issues that could be a barrier to attendance • Reminder letter sent home and families/carers invited to discuss any concerns if they wish to do so • First warning letter issued <p>Support:</p> <ul style="list-style-type: none"> • Consider the external agencies that can address the individual needs of the pupil/family and make referrals as required. Possibilities include: <ul style="list-style-type: none"> - Vulnerable learners pathways - MAST - LA attendance and inclusion team - For complex cases support will be provided by school through home learning which may include remote learning if appropriate. 	<ul style="list-style-type: none"> • Attendance tracked through MIS • Molly Eedle and Samantha Hobson to complete weekly checks on the pupil's data • First day phone call for absence • Home Visits required. <p>Class teachers to monitor pupil more closely</p>

