

FIVE RIVERS Multi Academy Trust



Five Rivers Multi Academy Trust

Car parking policy

Policy start date: October 2016

Reviewed October 2021 – no substantive changes

Next review due: October 2022



The Management team at Five Rivers Multi Academy Trust seek to provide a safe and secure means of access to each academy for pupils, staff and visitors by controlling vehicular access to the site and ensuring the academy car parks are used safely and responsibly.

The Policy

This policy is part of the Five Rivers Multi-Academy Trust's Health and Safety Policy and will be reviewed annually. Copies will be made available to parents, staff and visitors via the school website. The children's responsibilities will be reinforced through termly whole school assemblies.

To ensure safe access to the academy for pupils, staff and visitors the following safety controls apply:

- A 5 mph vehicle limit applies throughout all sites.
- All drivers must exercise due care and attention when manoeuvring in the car park.
- In cases where the academy car park is within a secure boundary, there will be no vehicular access to the site between 8.30am and 3.30pm unless permission is given by the Principal.
- Visitors (such as contractors) requiring access to the car park or other areas of the site should report to the Principal for authorisation.
- Unauthorised vehicles may be removed from the car park; written permission from the Principal will be sought
- All cars must be parked in the allocated spaces or in a space agreed by the Principal.
- Children should be discouraged from playing around parked cars.
- The car park will be monitored by the Senior Leadership Team.

Users of the school car park do so at their own risk. Five Rivers Multi Academy Trust will not accept responsibility for damage, accident or loss to vehicles or contents.

To support this policy each academy have the following responsibilities:

- To ensure this policy and its application are monitored.
- The Principal has the discretion to change the pattern of use or even withdraw from individuals or groups, permission to park on the academy site if it is felt that the safety of the pupils, staff or visitors is being compromised. If this policy is consistently ignored a ban from the site may be imposed.
- To ensure the paths are kept clear of hazards and ensure all pedestrian gates are open.



- To encourage parents and children to walk to school.
- To provide appropriate signage, lighting and line marking.
- To make this policy available to parents, staff and visitors via the school's website.

To support this policy parents have the following responsibilities:

- To avoid parking within the academy boundary at any time.
- Parents/carers are responsible for their children on the academy site and they should supervise them at all times.
- Parents should not arrive on the site before 8.00am unless instructed to do so for trips etc.
- Parents are to be aware at all times that this is a car park and not a playground.
- Parents/carers to keep the academy access clear, including the gates, in general and for Emergency Vehicles in particular.
- Parents/carers to keep clear all emergency exits from the academy premises.