



Parents Council Notes

Date: 25th January 2017

Attendee's: Parents

B Siddique	W Khan	C Basbaydar	S Bi
K Elmi	Hinda	A Farah	
N Fatima	Z Ismail	N Abdi	
A Khurshid	A Emene	Y Hussain	
R Khan	S Ali	S Younis	

Attendee's: Academy

Mrs Best (HB)	Mrs Croud (HC)	Mrs Lomas (VL)
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1. Welcome and apologies for absence:

Mrs Best gave a warm welcome and made introductions.

2. Minutes from the last meeting:

Minutes from last meeting discussed and everyone happy with the record. Minutes to best sent out to all parents (VL), a record on minutes to be uploaded to Academy website, twitter and Facebook accounts (VL)

3. Chair and Vice Chair – Election:

Mrs Best gave an over view to parents of the role of a chair and vice chair and the expectations required, the support that will be provided by Academy and answered any queries.

Vote Results:

Chair Katoom

Vice Chair Azma

4. Parents Questionnaire – Date to send out to Parents:

All agreed that they were happy with the questionnaire and it was agreed that it would be sent out to Parents on Monday 13th February 2017 (VL). The mobile unit will be open of the 13th for parents requiring support completing the questionnaire.

5. Dinner Money:

A proposal was laid out that dinner monies are paid in full at the beginning of the week and wherever possible a full menu request supplied.

Parents were receptive to monies being paid on a Monday morning, but requested that menus are more flexible and any monies in credit be carried over to following week(s).

It was also mentioned that a bank account for monies for lunches and trips be provided for ease for parents to make easy and prompt payment. Payment by bank transfer not a requirement for parents unable to access this facility.

Receipts for all monies will be supplied once the procedure is implemented.

Letter around half term will be distributed to all parents with the new procedure and bank details for parents wanting to make bank transfers. (HB/VL)

6. **Business Plan:**

Parents were asked what areas of the Academy they would like to have more insight/workshops they would like the Academy to provide. The main areas were:

Homework

Gifted and Talented

School Development Plan

Booster classes at lunches and evenings were discussed. The Academy is looking at providing Easter holiday classes for Y6 students preparing for their STATS.

7. **A.O.B:**

Concern regarding internal playground gate closing and fingers being trapped. HB to ensure work undertaken for the gate to be pinned open.