



Parents Council Notes

Date: 7 December 2016

Attendee's: Parents

Shahida Mehmood

Kal Elmi

Haroon Rafique

Nimco Mahan

Rukhsana Shabere

Tanzeem Younur

Anab Farah

Fozia Ibrahim

Attendee's: School

Helen Best - Principal

Helen Croud – Deputy Head

Vanessa Lomas - PA

Helen Best (HB) welcomed and thanks parents for attending and made introductions.

1. HB explained the object of the forum.
 - To hold a meeting approximately once per half term, for 1 to 1.5 hours.
 - To vote for a Chair and Vice Chair. It was agreed that a Chair and Vice Chair would be voted for hopefully in the next meeting, once more parents were involved, especially more male presence
 - To involve parents council to meet with governor's.
 - To obtain parents views/ideas on documentation/information being sent out.
2. Kal Elmi (KE) informed the group that she was happy and confident with the steps the school had made to date and positive about the changes made so far.
3. Concern was raised regarding parents who are unable to speak little/no English. HB confirmed that the school was happy to take volunteers to help with this matter once all relevant safety checks had been made. Anyone wishing to volunteer should contact Kath Hobson in the first instance.
4. The parent's questionnaire was discussed and changes/improvements/extra questions were discussed. A new questionnaire will be drawn up and distributed.
5. HB also explained that pupils were also to be given the opportunity to answer a similar questionnaire, either 1 to 1, or in small groups.
6. Concern was raised regarding teaching continuity and teacher sickness. HB explained the difficulty of staffing and the continuance plan that the school works to. The wish of the

school to produce “home grown” teachers and the support and training to staff to take up teaching posts in the future.

7. Haroon Rafique (HR) enquired if it was possible for children to be allowed into school before 8.30 am, due to weather, volume of parents and pupils, work commitments. HB acknowledged this concern and will discuss with SLT as to what can be provided. HB also reiterated that there is a breakfast club that pupils are welcome to attend.
8. Building maintenance was discussed. HB explained the funding procedure and how continuous improvement bids are put forward and the process (looking at roof for both buildings, mobile room replacement, window replacement) but it is the Department of Education to make the final decision.
9. A question on why some pupils attend 2 booster classes and others only one. HB explained in depended on the year, the child’s abilities and needs. Parents were informed that if they wished their child to attend more booster classes to contact the teacher.
10. Fozia Ibrahim (FI) stated that she had seen a 70% improvement within school.
11. Area of concern was the kitchen:
 - What was the £ per child? HB to obtain information.
 - Menu on website missing. HB to check the website but at present waiting to gain control of the site.
 - Quality of food provided. HB to monitor.
12. Other questionnaire to be produced on “children’s safety” and “kitchen”. Vanessa Lomas (VL) to look into producing these.
13. To attract more parents to join the parent council, it was agreed that more “visual” information details would be made. Text messages will be sent in the week running up to the meeting. Reminder posters to be produced and put up around the school and at entry gates. VL to look into this.
14. Parents were asked to look at homework and homework books and see if good practice is continuous. Findings & ideas to be fed back at the next meeting.
15. It was agreed that Wednesday mornings are preferred for future meetings.
16. The next meeting is expected to be the last week of January 2017, details will be sent out in the New Year. VL to produce new leaflet.

The school would like to thank everyone for their time and input to these meetings.